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A. The following documents are sent to the Editorial Board by email within the paper submission process

- 1. The manuscript text in the special reviewer-oriented format (size: A4; edge offsets: 2.5 cm, line spacing: double; font: Times New Roman 12 pt or bigger; PDF with embedded fonts).
- 2. The paper title, author(s) full name and abstract in Ukrainian, English, and Russian; the paper UDC number (see https://en.wikipedia.org/wiki/Universal Decimal Classification).
- 3. Short information about each co-author (affiliation is required); main contact information including the primary email for correspondence.
- 4. License Agreement (use the template http://www.kibernetika.org/docs/agreementEn.pdf).
- 5. Article-level declaration (applied for each author) http://www.kibernetika.org/docs/DeclarationEN.docx).

B. The following documents are sent to the Editorial Board by email after receiving the publication approval from reviewers.

- 1. Word-file of the manuscript including all the previously provided abstracts and author information (formulas in MathType or Equation Editor 3.0).
- 2. All figures included in the text are additionally provided as separate files in black-and-white TIFF format with 750 DPI resolution or Grayscale TIFFs with 200 DPI resolution. Color images are not acceptable. Image size is not greater then 12x20 cm.
- 3. Confirmation of the author's annual subscription to the journal (required as the method of the organization fee coverage, http://www.kibernetika.org/Subscribtions.html).

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